



Respect



Code of Conduct for Volunteer Welfare Officers

The role of the Welfare Officers is to:

1. Be clear about the clubs/leagues responsibilities when running activities for children and young people
2. Help those actively involved with children and young people understand what their duty of care means on a day to day basis

As a Welfare Officer you agree to act as a role model to others in accordance with the roles and responsibilities of your position, in line with FA Rules and Regulations, the **Respect** codes of conduct for officials and the laws of the game.

In taking up the position of Welfare Officer you are agreeing with this code of conduct and will accept that within the role of welfare officer you will:

- Be child centred at all times and promote a fun safe environment for children and young people
- Follow all of the FAs policies and in particular procedures for reporting safeguarding concerns including discrimination
- Act appropriately with all situations brought to your attention
- Champion best practice within your club/league
- Communicate and positively engage with the CFA WO on all poor practice/safeguarding matters brought to the attention of CFA /The FA
- Attend meetings as reasonably required by the club committee, youth league and CFA
- Manage and deal with poor practice issues in an appropriate and timely manner
- Ensure appropriate levels of confidentiality and data security are maintained at all times
- Implement and manage a responsible recruitment process in line with The FAs policy and procedures
- Attend continued personal development (CPD) opportunities as offered by your CFA or The FA and show a commitment to keeping your training up to date

By agreeing to hold the post of Welfare Officer, you understand that if you do not follow the above code any/all of the following actions may be undertaken by your Club, League, County FA or The FA (This is not an exhaustive list):

- Required to meet with the club/league committee, YLWO or CFA WO
- Required to follow an action plan monitored by the YLWO/CFA WO
- Required to complete an FA education course
- Suspended by the club/league
- Fined or suspended by the County FA
- Required to leave the club/league
- Removed from role by the club/league County FA/The FA

On appointment you agree to uphold the Code of Conduct for Welfare Officers and understand the actions that may be taken should you fail to act in accordance with the Code. You also confirm that you meet the criteria outlined within The FAs Suitability Checklist for YLWO/CWOs.

